

MES COLLEGE ERUMELY MES MENTORING SYSTEM

Report of Mentoring Cell during the Academic Year 2021-22

Introduction

To provide professional, Social and personal support to facilitate success to the Students, our college has a mentor- mentee system. MES College Erumely introduced this system to monitor student progression both in academics and help students deal with issues related to life on campus and also give guidance related to their personal issues.

A committee is constituted every year and periodical meetings are held for their coordination. The Mentoring Committee of 2021-22 constitutes the following members

- > Principal as Chairman
- > Mentoring Coordinator
- > IQAC Coordinator as member
- > HOD's of all departments as members

In our college each student in a department is under the supervision of the Head of the department. Each batch/class is assigned a class supervisor to support students. Each teacher should be assigned as the mentor of some of the students of all batches/ classes and guide them. Mentors will continue for the same group of students from admission till their graduation. MES Mentoring System has well defined <u>POLICIES AND PROCEDURES</u>.

Head of the department prepared a Mentor-Mentee list for the academic year 2021-22 by considering the student-to-faculty ratio according to the request of the Mentoring Cell coordinator. On 18th June 2021 a meeting was held to launch the activities of the Mentoring Cell for the academic year 2021-22. The meeting, organised by Mentoring cell took place in the google meet. Assistance from the Principal and IQAC Coordinator made this meeting possible.

Call to order

Mentoring Cell Coordinator called the regular meetings of Mentors of MES College Erumely thus and so

- > at 3.00 pm to 4.00 pm on 18 -June-2021 in google meet
- > at 2.00 pm to 3.00 pm on 09 -November-2021 in the room no. 204 of IT Block





Mentee Sessions conducted in 2021-22

Mentoring Cell of MES College Erumely coordinate regular mentee meetings schedule in this way

- → First meeting of Mentor-Mentee was held at google meet on 22nd June 2021 to 25th June 2021
- → Second meeting of Mentor-Mentee was held at google meet on 2nd and 3rd of July 2021.
- → Third meeting of Mentor-Mentee was held on 30th September and 1st October 2021 at the department level

General observations

- → Each Mentor has collected all the necessary information of the students through the <u>Mentee</u> record issued from the college.
- → The meetings having discussion on various common issues like academic, social, health awareness, student's problem regarding study, study material , college facility and campus discipline, syllabus status, result analysis and personal issues
- → Students were counseled to attend classes regularly.
- → Weak students are motivated and properly counseled.
- \rightarrow If some serious problem occurs it is forwarded to the higher authority.

Mentors recorded the details of each contact session in the Mentors Handbook '<u>Mentoring Diary</u>'. They submitted the Handbook with Mentee record, which was duly countersigned by the Mentor, Head of the Department, coordinator of the mentoring cell, coordinator of the Internal Quality Assurance Cell and the Principal, at the end of the academic year.

Mentoring cell activities at the Mentors level during 2021-22

- Formation of the mentoring committee on June 2021
- Allotment of Mentors & Mentor- mentee list from department HOD's
- Planning of mentor mentee sessions
- * Review of the completion MENTEE RECORD, MENTORING DIARY and Mentor Evaluation Form
- * Evaluate student progression, identify regular absentees problems and difficulties

First Mentor Meeting Minutes

A one hour meeting brought together mentors of the college from various departments on 18th June 2021. The purpose of the meeting was to discuss the implementation of Mentoring cell activities at the Mentors level, to evaluate student progression, identify regular absentees problems and online class difficulties. In part having the meeting of the mentors conference the first and second mentee meeting was held on June 22 to 25 and July 02 and 03, 2021 respectively in an online mode. Mentoring cell collected the mentee session status report.





SL. No	Name	Department	Total Number of mentions alloted	Deta	Number of Attendees	Number of Absentees	Reason for Absentace	Renerks / Suggestions
1	Jisha G.K	Department Of Electronics	16	25/06/2021	10	٩	NA	To conduct mentor meeting on every fridays is a very good decision thank you
2	Bourge S	Department Of Commerce (PG)	<u>.</u>	25/06/2521		٥	Nil	They express Online class stress, not prefer exits class after regular class, physical starts and proteins. Every never prefer online program assalise webinars sto Which lead them most streat.
3	Saleena K M	Department Of Management Studios	26	25/06/2021	23	3		
4	NTHINT B	Department Of Commerce (PG)	ಿಕ	25/08/2021	. 7	- 1 2	Because he want to the hospital with his feither	Net problem
8	Apama R Noir	Department Of Commerce (PG)	10	25/08/2021	9	1	Medical purpose	Bendwidth problems are faced by students while attending webinars, Data insufficiency and slow network, Easy particip contailetion pressure
•	Resta Rajerotan	Department Of Continenta (PG)	10	26042021	0	R	12	8 hours - Tight Schoolule Extra class and Seturday class are not preferred by them They face problems of internal balance and after 5 hours phone ballety charge will be become empty 50 they are not able to allocid ther activities like webiner etc. And it also affect their homework. They face health issues, headaches etc. Lack averances about the copritive levels/axonomy.
7	Sutata E	Department Of Computer	7	25(05/2021	7	NL		Effective, Orga in a month is preferable
	Jillnesh K.8	Science Department Of Management Studies	21	2608/2021	13		Notinformed	First seealah is very effective.
	A Ameen J	Department Of Social Work		24/05/2021	9	0	NA	
10	Silvere She	Department Of Electronics	5	25/08/2021	3	2	Health Issues	
11	Betty Joseph	Department Of Computer Science	7	25/06/2021	6	1	No network	Can conduct assistons twice a month
12	Linoy Seaan Vergheee	Department Of Management Studies		26/08/2021	8	4	Network issue	Nono
15	Sultana T Sulainian	Department Of Social Work		25/06/2521	9	NI	Second Second	
14	Anandhu M Shaji	Department Of Electronics	10	25/08/2021	0	1	Network heuro	
15	Dem A B	Department Of Management Studios	29	25/08/2521	18	12	Network problems and some were chacontinued	No
16	Tintu Sebestien	Department Of English	1	25/05/2521	1	0		
17	Avinia Harish	Department Of English	2	25/08/2021	2	0		
18	Jyothi Laksterii, R	Department Of English	1	25/06/2021	1	0		
19	Mayamol (P	Department Of Commerce (Finance & Tasation)	45	25/06/2521	38	7	Network problem	Menter record kept in the college as car't complete it
20	Actumol km	Department Of Economics	4	25/06/2021	1 4	a	INI	NI
21	Jaseela Hanerta	Department Of Commerce Orinance & Taxation1	45	25/06/2021	40	5	NET PROBLEM JOUT	Viery uterful
22	SUMIN ANS JOSEPH	Department Of Contenence (Computer Application)	35	25/06/2021	22	13		
23	Ameena Measan	Department Of Commerce (Finance & Texation)	43	25/06/2021	35	4	Netional	
24	Ashe Jaison	Department Of Computer Science	18	25/06/2021	15	1	Network / Data tasue	Once in two weeks suggested
25	Shabeeru Beegom K H	Department Of Computer Science	7	25/06/2021	.0		Network problem	Rothing
28	Anithe Mathew	Department Of Computer Science	19	25/06/2021	10			
27	Duniya P 5	Department Of Commerce (Computer Application)	54	25/06/2521	20	14	1 - D	

The status report of mentee session collected by the mentoring cell is a s follows





SL. NO	Name	Department	Total Number of mentees alloted	Date	Number of Attendees	Number of Absentees	Reason for Absentees
া	Al Ameen J	Department Of Social Work	9	02/07/2021	9	D	NE
2	Sithara Sha	Department Of Electronics	5	02/07/2021	5	0	
3	Apama R Nair	Department Of Commerce (PG)	10	02/07/2021	8	2	
4	Anjala Ayub	Department Of Commerce (Marketing)	9	02/07/2021	7	2	Net problem
5	Suhana, E	Department Of Computer Science	7	02/07/2021	7	NIL	
6	Nithin T S	Department Of Commerce (PG)	8	02/07/2021	8	Nil	
7	George John	Department Of English	One	03/07/2021	One	Nil	NA
8	Sancy Rose Antony	Department Of Commerce (Marketing)	10	02/07/2021	10	0	
9	Darty A.G	Department Of Management Studies	29	07/03/2021	20	9	Some were discontinued, not well etc
10	Rejoola O M	Department Of Computer Science	16	03/07/2021	8	8	No idea
11	Ameena Meeran	Department Of Commerce (Finance & Taxation)	43	03/07/2021	33	10	Net issue
12	Betty Joseph	Department Of Computer Science	7	03/07/2021	5	2	Function in the house, went to another place
13	Anandhu M Shaji	Department Of Electronics	10	02/07/2021	10	0	
14	Liney Susan Varghese	Department Of Management Studies	10	02/07/2021	4	6	Not specified
15	Safeena K M	Department Of Management Studies	26	02/07/2021	21	6	
16	Jyothi Lakshmi, R	Department Of English	1	02/07/2021	1	0	
17	TINTU SEBASTIAN	Department Of English	1	03/07/2021	1	0	
18	Akhila Harish	Department Of English	2	02/07/2021	2	0	
19	Jyothi Lakshmi. R	Department Of English	1 1	02/07/2021	1 1	0	1
20	Asha KM	Department Of Commerce (Office Management)	10	03/07/2021	9	- 1	
21	Sancy Rose Antony	Department Of Commerce (Office Management)	5	03/07/2021	3	2	
22	Shabeena Beegom K H	Department Of Computer Science	7	02/07/2021	5	2	Network problem
23	Sabjan Yoosef	Department Of Computer Science	32	03/07/2021	20	12	

Note : Not all the mentors conducted the mentee meeting.



Mentoring Cell Coordinator Assistant Prof. Suhana, Dept. of CS



Second Mentor Meeting Minutes

A one hour meeting brought together mentors of the college from various departments on 9th November 2021. The purpose of the meeting was the effective working of mentor-mentee sessions. The participants affirmed their full support for the Mentoring Cell. As part of the mentoring system held in conjunction with the Mentors Conference, the third Mentee Meeting was held on 30th December to 1st October 2021 at Room number 205. There were 35 mentors present in the meeting.

Members present

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IMPLEMENTATION OF MENTORING SYSTEM

- Each student in a department are under the supervision of the Head of the department
- Each batch/class is assigned a class supervisor to support students.
- Each teacher should be assigned as the mentor of some of the students of all batches/ classes and guide them. Mentors will continue for the same group of students from admission till their graduation.
- Phase I: Appointing mentors from the faculty of the parent department considering student-to-faculty ratio.

Phase II: Allocating students to the mentors.

- Phase III: Interaction of students with the mentors and identifying strengths and weaknesses of the mentees.
- Phase IV: Periodic meeting of the mentees with the mentors and remedial training of the learners, training students to take up higher skills.
- Phase V: Obtaining feedback from the students at the end of the session.





Mentor Mentee List 2021

DEPT. OF COMPUTER SCIENCE 2021-24 BATCH

SL No	Name of Mentor	Reg No of Mentee	Name of Mentee
1		210021087931	Aasmi K. Rajendran
2		210021087932	Abil P Joseph
3	Betty Joseph	210021087933	Adhil Basheer
4	betty Joseph	210021087934	Aiswarya S Kumar
5		210021087935	Ajas Ajeem
6		210021087936	Ajumal M A
7		210021087937	Akash Joe Kurian
8		210021087938	Akbar Sha K S
9	Poioola () M	210021087939	Alan Thomas Sunny
10	Rejoola O.M	210021087940	Albin Rappeal
11		210021087941	Alby Anil
12		210021087942	Alex Jose
13		210021087943	Anirudh T Anil
14		210021087944	Anjaly N M
15	Geena George	210021087945	Anuja Jayan
16	Geena George	210021087946	Ashkar Hakkim
17		210021087947	Aswin Kumar A
18		210021087948	Aswin B
19		210021087949	Aswin Kumar R
20		210021087950	Athul V Nair
21	Shabeena Beegom	210021087951	Athul H
22	K.H	210021087952	Athul Binu
23		210021087953	Bivin Devasia





24		210021087954	Dhanya Manoj
25		210021087955	Erik Anil
26		210021087956	Faizal Mon T A
27		210021087957	Gopika H
28		210021087958	Goutham Krishna
29	Asha Jaison	210021087959	Jayadevan B
30		210021087960	Jerrin K Joy
31		210021087961	Jipson Antony
32		210021087962	Jishnu M
33		210021087963	Johan V George
34		210021087964	Justin John
35		210021087965	Lidhinsha M Latheef Khan
36	Anitha Mathew	210021087966	Madhu C Mathew
37		210021087967	Maheen P Thaj
38		210021087968	Midhun Shaji
39		210021087969	Mufeena Sherfudeen M
40		210021087970	Nishana Basheer
41		210021087971	Rahul Ravindran
42	Suhana E.	210021087972	Ramees M Siyad
43		210021087973	Saju Antony
44		210021087974	Sharath Kumar A K
45		210021087975	Tijo Tom

DEPT. OF ELECTRONICS 2021-24 BATCH

SL No	Name of Mentor	Reg No of Mentee	Name of Mentee
1		210021045449	ABHIJITH K.S
2		210021045450	ABIN P REJI
3	Sumayya P A	210021045451	ANANTHU SATHEESH
4		210021045452	ANOOP S



5	210021045453	ATHUL KUMAR N S
6	210021045454	KARUN KUMAR
7	210021045455	MAHESH KUMAR K M
8	210021045456	MUHAMMED NOUFIN
9	210021045457	SOORAJ SUBHASH

DEPT. OF PSYCHOLOGY 2021-24 BATCH

SL No	Name of Mentor	Reg No of Mentee	Name of Mentee
1		210021043933	Chanjal Abraham Thomas
2		210021043934	Fathima Marjan
3		210021043937	Muhammed Akram
4		210021043930	Aayisha Yoonus
5		210021043929	Aadhila P Navas
6	Ayrin Peter	210021043939	Pranav M Sajan
7		210021043931	Amna M Azeez
8		210021043932	Athulya Anilkumar
9		210021043935	Grizel D Silva
10		210021043936	Juhi Sarah Varghese
11	Alfana Ashraf	210021043938	Nithya K
12		210021043940	Jishitha M Nair
13		210021043941	Meera Thomas
14		210021043942	Milan Roy

DEPT. OF MANAGEMENT STUDIES 2021-24 BATCH

SL No	Name of Mentor	Reg No of Mentee	Name of Mentee
1		210021081242	A B Christophor
2		210021081243	Aabil V Ayoob
3	Anumol Joseph	210021081244	Abdul Basith
4		210021081245	Abhijith A Pillai
5		210021081246	Ahammed Eaza



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6		210021081247	Ajumal N
7		210021081248	Akhil Ajikumar
8		210021081249	Akhil Kumar R
9		210021081250	Alen Alex
10		210021081251	Alfina Sudeer
11		210021081252	Alvi Benny
12		210021081253	Amaldev P J
13		210021081254	Ameer Khan
14	Darly A.G	210021081255	Anand K S
15		210021081256	Anuja Lakshmi A
16		210021081257	Anvar Sha
17		210021081258	Anzil Mohammed Niyas
18		210021081259	Aparna K Ashokan
19		210021081260	Ashik Latheef
20		210021081261	Badusha Rahmathulla
21		210021081262	Beema Samad
22		210021081263	Bibin Joseph
23	Safeena KM	210021081264	Binya Maria Binoy
24		210021081265	Giby M Mathew
25		210021081266	Jerin Thomas
26		210021081267	Josephine Chacko
27		210021081268	Karthika S Kumar
28		210021081269	Muhammed Asif K N
29		210021081270	Nasim Nowshad
30		210021081271	Ramzana Beegum T N
31		210021081272	Sabir T M
32	Jithesh KS	210021081273	Sajal Shaji
33		210021081274	Saranya Sasidharan
34		210021081275	Shahanas Shaji
35		210021081276	Shamsudeen
		-	



36	210021081277	Shanu Salim
37	210021081278	Shijin Shaji
38	210021081279	Sojan K J
39	210021081280	Soumya Santhosh
40	210021081281	Sreejith Kunjumon
41	210021081282	Sreejith E Biju
42	210021081283	Sreeju Suresh
43	210021081284	Stegin Issac
44	210021081285	Thasnimol V T
45	210021081286	Zayed Bin Iqbal

DEPT. OF COMMERCE - COMPUTER APPLICATION 2021-24 BATCH

SL No	Name of Mentor	Reg No of Mentee	Name of Mentee
1		210021047818	A S Vishal Manavakkathu
2		210021047819	Aadhil Bashir
3		210021047820	Abhishek S S
4		210021047821	Aileen Varghese
5		210021047822	Ajmal Ansari
6		210021047823	Ajmal K S
7		210021047824	Alan Suresh
8	Sumin Ans Joseph	210021047825	Albin Baiju
9		210021047826	Alen Achankunju
10		210021047827	Alfin Khan T N
11		210021047828	Alfiya Faizal
12		210021047829	Alsaf P Nageeb
13		210021047830	Althaf Rahman
14		210021047831	Anjaly Krishnan



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15		210021047832	Ansiya Aziz
16		210021047833	Anu Susan Varghese
17		210021047834	Ashifa Latheef
18		210021047835	Ashik Nasarudeen
19		210021047836	Ashikrehman P B
20		210021047837	Ashique S
21		210021047838	Ashique Salim
22		210021047839	Azhar Bin Asharuf
23		210021047840	Bibin K Baby
24		210021047841	Bijil P Benny
25		210021047842	Blesson P Mathew
26		210021047843	Blessy Varghese
27	Sheeba Michael	210021047844	Cinumon Abraham
28		210021047845	Divya Dinesh
29		210021047846	Dona Sunny
30		210021047847	Edison P
31		210021047848	Fathima Jaleel
32		210021047849	Francis Abraham O J
33		210021047850	Jibin George
34		210021047851	Jinto Jose
35		210021047852	Joji Johnson
36		210021047853	Jomet Jaison
37		210021047854	Ligina K M
38		210021047855	Lukmanil Hakeem
39		210021047856	Manya S Nair
40		210021047857	Muhammed Sharoon
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_	a mail	5655 C	
41		210021047858	Nandana Govind
42		210021047859	Nazeem P S
43		210021047860	Nirmal T Bensi
44		210021047861	Nizam Mon K S
45		210021047862	Poojamol P T
46		210021047863	Rinas K R
47		210021047864	Sajad Siraj
48		210021047865	Sensuriya D
49		210021047866	Shemeena Shaji
50		210021047867	Sulfikar Salim
51		210021047869	Tharif Thofeeq
52		210021047870	Tijin P Salmon
53		210021047871	Yedhumon B P
54		210021047872	Yemin Mohammed
55		210021047873	Abhimanyu Nalinan
56		210021047874	Al Ameen M B
57	Kavitha P D	210021047875	Alfin Jo Biju
58		210021047876	Aparna Sunil
59		210021047877	Fathima Kabeer
60		210021047878	Joju Joseph
61		210021047879	Kevin Mathew Sam
62		210021047880	Naiju Najeeb
63		210021047881	Shamnas Sainudeen

DEPT. OF COMMERCE - FINANCE AND TAXATION 2021-24 BATCH

SL N	Name of Mentor	Reg No of Mentee	Name of Mentee
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	510				
1		210021054272	Abhiram M A		
2		210021054273	Afsal Hamsa T H		
3		210021054274	Afsal Salim		
4	AMEENA MEEDAN	210021054275	Ajmal Salim		
5	AMEENA MEERAN	210021054276	Ajmila E V		
6		210021054277	Ajmiya Haq		
7		210021054278	Akhil T A		
8		210021054279 Alfiya Majeed			
9		210021054280	Aneetta Thomas		
10		210021054281	Arun Rajendran		
11		210021054282	Ashik Shameem		
12		210021054283	Ayshu Arif		
13		210021054284	Beema Zakir		
14		210021054285	Dev P Mohan		
15		210021054286	Don Mathew		
16		210021054287	Fima John		
17	JASEELA HANEEFA	210021054288	Jeffy Mathew Philip		
18		210021054289	Joshua Jose		
19		210021054290	Kripa Joy		
20		210021054291	Krupa K Ajay		
21		210021054292	M Anandhu Krishna		
22		210021054293			
23		210021054294	Melitta Marium Thomas		
24	TINTU SEBASTIAN	210021054295	Mihraj K Shaji		
25		210021054296	Mubarak P M		
26		210021054297	Muhammed Hashim		
27		210021054298	Nageema O N		
28		210021054299	Nasiya Salim		





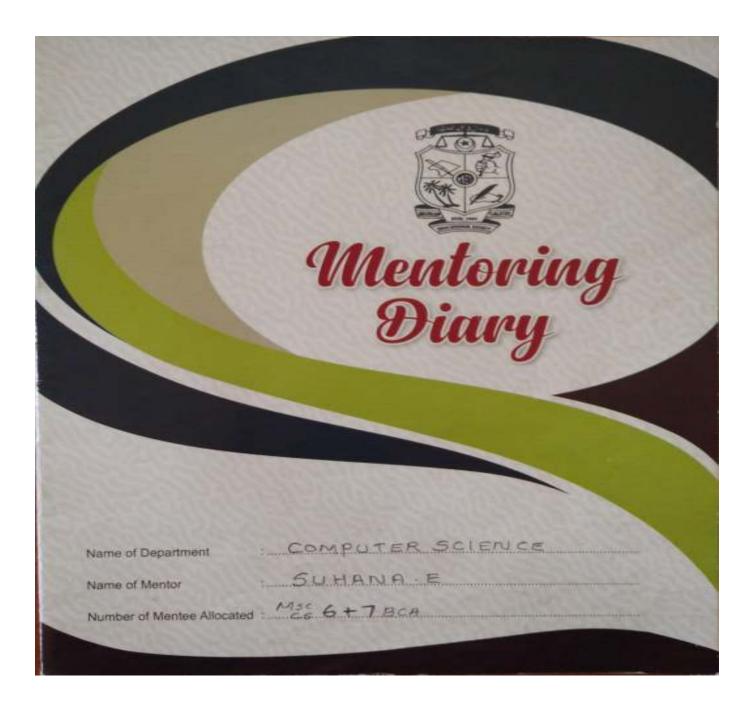
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50 210021054321 Rohith R Aramana	50		210021054321	Rohith R Aramana
51 210021054322 Sanitha S	51		210021054322	Sanitha S
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55 210021054326 Vijin Varughese Joseph	55		210021054326	Vijin Varughese Joseph



Mentoring Cell Coordinator Assistant Prof. Suhana, Dept. of CS



Sample Records







il. io	Allotted student / Mentee	Class	Date of Meeting	Academic or Stress issues	Resolution/ Action Taken	Signature of Mentee
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2	Jeff: George	2.1	12/4/21	as and	Deliver-	
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7.	Kevin KR	BCA	25/6/21	medity	expand	Jon line
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-	Signature of : Mente		and the They		AC Concelinator	Prinstant

Mentoring Cell Coordinator Assistant Prof. Suhana, Dept. of CS



Session Date & Time	No. of Students Present	Points Discussed	Remarks
25/6/2021 3pm	7	Regular atten dance ordine class essue college activilien	
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16/12/2022	6	NAAC awareness Disciplini Attenda. C.	
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and the second	Sector Sector		be



SI. No	Name of the Student	ne of the Class in Stu		provement seen Audent	Remarks	
1			Program (Yes/No)	Curricular	Co-Curricular	
1	Fathima ruoushed	MSC C.S	Yes		/	Parbana goursd sominal
2	swaliha P A	mse CS	yes	~		Preserved
3	Son4 Sajew	MSC CS	Yes	1	7	Altendari Stort Pas Charles
ч	Manasisa Babu	Ben	yes	/		alter dan Shotter
5.	muhammed Shajid	BtA	yes	~		Ness Stat Prograf Infort & dra
6	Manassa Babu Thomas	BCA	Yes	/		Andre on organi formis presented
7	Aslam	BCA	Yes	~		Moo c or organic formais Report

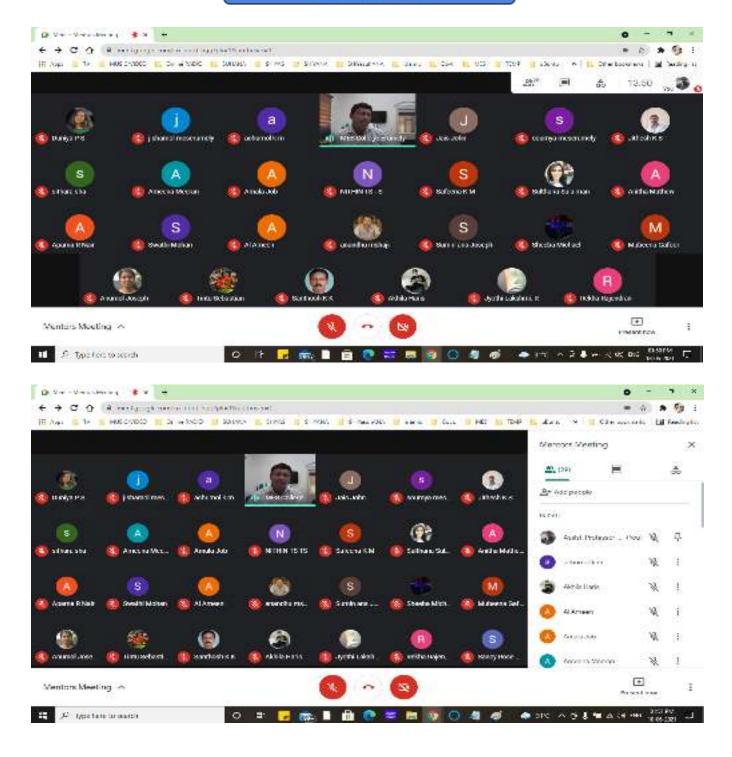


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Name of the Mentor : Asha	Jacou	Computer Strenc Department: Bea
Name of the Student :	PERSONAL INFORMATIO	Academic Year. 2021-2024
Program: Bca		Semester. 1
Batch: 2021	Admission No.: 802.8	Register No.: 210 02108-1956
Date of Birth: 09-09-2003	Blood Group: B -V	Aadhar No.: 2435 5007 449
Mobile No.: 8078932337	Residential Phone No:	Email id. fagetmonts T@gma
Mother Tongue: Maleyslam	Languages known : Engla	ish, malayalans
local Address: Fanne F	yri) (H) Ettechnu trigide	adu p.o





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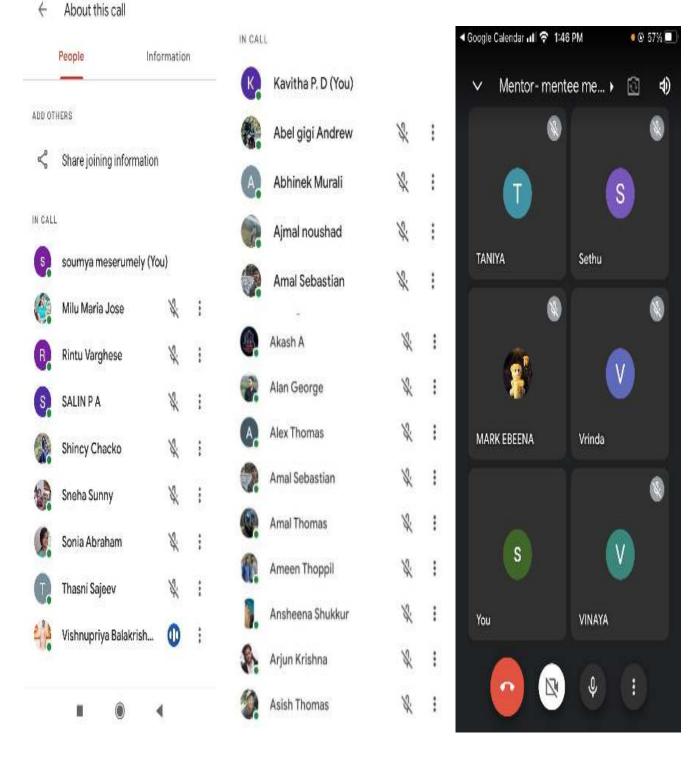




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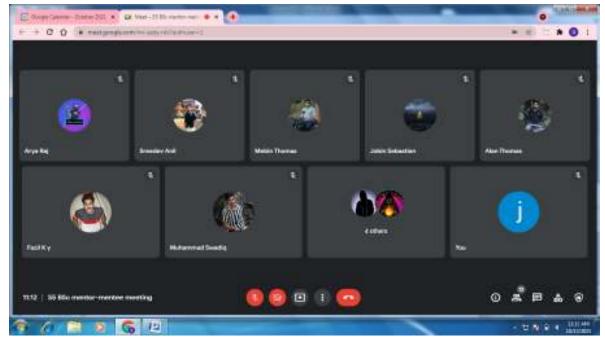


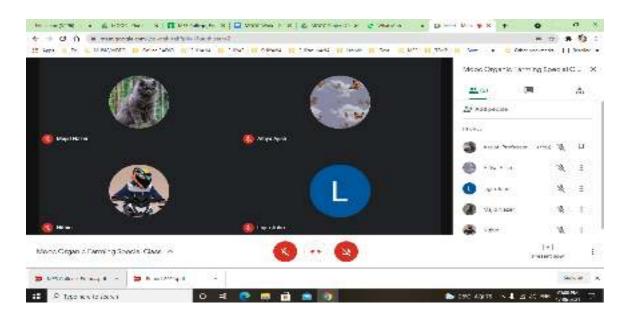


Mentoring Cell Coordinator Assistant Prof. Suhana, Dept. of CS

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Coordinator

Assistant Prof. Suhana. E Dept. of Computer Science MES College Erumely

