



MES COLLEGE ERUMELY

STUDENTS GRIEVANCES & REDRESSAL CELL MINUTES



2021 - 2022

17

MINUTES OF THE MEETING HELD ON 02/07/2021

The meeting of the Students Grievance Redressal Cell was conducted on 02/07/2021 at 10:00AM, at seminar hall and was presided by Principal Mr. Maheen MN.

AGENDA

1. To discuss the approval of previous minutes (07/01/2021)
2. To Discuss the grievances received from the two students of the Computer Science Department about their less marks in the V Sem Paper-Cloud Computing.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal)
- 2 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
- 3.Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC))
4. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell)
- 5.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
6. Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell)
- 7.Mrs. Betty Joseph (HOD, Computer Science Department)
- 8..Mrs. Rejoola OM(Asst Prof , Computer Science Department)

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to forward the requests of Muhammed Yaseen of V BCA with Reg No:180021093595 and Afsana Kareem of V BCA with Reg No:180021093565 to Mrs Rejoola OM, faculty of Computer Science to consider the matter and to take necessary steps..

Aubs

Coordinator

(Students Grievances and Redressal cell)



Maheen MN
Principal
27/07/2021
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ENGINEERING

MINUTES OF THE MEETING HELD ON 12/10/2021

The meeting of the Students Grievance Redressal Cell was conducted on 12/10/2021 at 10:00AM, at seminar hall and was presided by Principal Mr .Maheen MN.

AGENDA

1. To discuss the approval of previous minutes (02/07/2021)
2. To Discuss the grievances received from BCA students about a Bee Hive situated near by to their classes.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal)
- 2 Mr Jithesh KS(Director ,Academics)
- 3 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
4. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC))
5. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell)
- 6.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
7. Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell)
- 8.Mrs. Betty Joseph (HOD, Computer Science Department)
- 9.Mrs. Rejoola OM(Asst Prof , Computer Science Department)

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to destroy the Bee Hives immediately


Coordinator

(Students Grievances and Redressal cell)




Principal 12/10/2021
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ETUMELY

MINUTES OF THE MEETING HELD ON 05/11/2021

The meeting of the Students Grievance Redressal Cell was conducted on 05/11/2021 at 10:00AM, at seminar hall and was presided by Principal Mr .Maheen MN.

AGENDA

- 1. To discuss the approval of previous minutes (12/10/2021)
- 2.To Discuss the grievances received from B.Com student Shifana Shajahan for leaving Exam Hall at 04.00 P.M
- 3. To discuss the grievances received from III semester M.A English students for study leave
- 3.Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal)
- 2 Mr Jithesh K.S(Director ,Academics)
- 3 . Mr. George John(HoD, Dept. of English.Vice Chairman, Students Grievance Redressal Cell)
- 4. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC))
- 5. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell)
- 6.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
- 7.Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell)
- 8. Dr. Lekshmy S.N(HoD, Department of Commerce br. Computer Application)

DECISION

- 1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to give permission to Shifana Shajahan leaving exam hall at 04.00 p.m
- 3.It was decided to give study leave to III semester M.A English students.

Sheeba
 Coordinator
 (Students Grievances and Redressal cell)

Maheen MN
 Principal
 MAHEEN M.N.
 PRINCIPAL
 M.E.S. COLLEGE ERUVELY



MINUTES OF THE MEETING HELD ON 01/12/2021

The meeting of the Students Grievance Redressal Cell was conducted on 01/12/2021 at 10:00AM, at seminar hall and was presided by Principal Mr .Maheen M.N.

AGENDA


1. To discuss the approval of previous minutes (05/11/2021)
2. To discuss the grievances received from 1 year M.A English students to start college bus service from Mundakayam to Erumeli
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal)
- 2 Mr Jithesh KS(Director ,Academics)
- 3 . Mr. George John(HoD, Dept. of English, Vice Chairman, Students Grievance Redressal Cell)
4. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC))
5. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell)
- 6.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
7. Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell)

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to start bus services from Mundakayam to Erumeli


Coordinator
(Students Grievances and Redressal cell)


Principal
01/12/2021



21

MINUTES OF THE MEETING HELD ON 02/02/2022

The meeting of the Students Grievance Redressal Cell was conducted on 02/02/2022 at 10:00AM, at seminar hall and was presided by Principal Mr .Maheen M.N.

AGENDA

1. To discuss the approval of previous minutes (01/12/2021)
- 2.To discuss the grievances received from 3 students of Computer Science Department - Abhilash Mathew, Jerry Mol P.R and Arif Muhammed about the evaluation of Mini Project
- 3.Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal)
- 2 Mr Jithesh KS(Director ,Academics)
- 3 . Mr. George John(HoD, Dept. of English, Vice Chairman, Students Grievance Redressal Cell)
4. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC) *shub*)
- 6.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
7. Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell)
8. Mrs. Betty Joseph(HOD,Department of Computer Science)

DECISION

1. Coordinator SGRC confirmed the last meeting.
- 2.As per the report given by the HOD of Computer Science, it is decided to give a minimum of 12 marks for all the above said students-Jerry Mol PR, Arif Muhammed, and Abhilash Mathew in their Mini Project.

shub
Coordinator

(Students Grievances and Redressal cell)

Maheen M.N.
Principal

MAHEEN M.N.
PRINCIPAL
M.L.S. COLLEGE ERUMELY






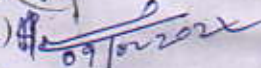

MINUTES OF THE MEETING HELD ON 09/02/2022

The meeting of the Students Grievance Redressal Cell was conducted on 09/02/2022 at 10:00AM, at Principal Chamber and was presided by Principal Mr .Maheen MN.

AGENDA

1. To discuss the approval of previous minutes (02/02/2022)
- 2.. To discuss the grievances received from II year MSW students about their Internal Marks.
- 3.Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal)
- 2 Mr Jithesh KS(Director ,Academics) 
- 3 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
4. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC)) 
- 5..Mrs. Safeena K.M(Member, Students Grievance Redressal Cell) 
6. Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell) 
- 7.Dr. Samseer R.H,(HoD, Department of Social Work) 

DECISION

- 1.Principal confirmed the minutes of the last meeting.
- 2.After verifying the records available in the college office as well as in the Social Work Department , the committee felt that the complaint of Josna Jose was genuine
- 3.It was found that Josna Jose had submitted the Assignment ,Seminar Report and had written the test papers
2. So It was decided to increase the marks of Josna Joseph (Paper: Counseling & Psychotherapy) from 1.8 to 2.2 .
- 3.It was decided not to change the internal marks of other students since the existing marks are reasonable.


Coordinator

(Students Grievances and Redressal cell)


Principal

MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMELY









MINUTES OF THE MEETING HELD ON 25/02/2022

The meeting of the Students Grievance Redressal Cell was conducted on 25/02/2022 at 2:00 PM, at seminar hall and was presided by Principal Mr. Maheen MN.

AGENDA


1. To discuss the approval of previous minutes
2. To Discuss the grievances received from the students of I semester MA English about handing over a course to another faculty.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr. Maheen MN (Principal) 
- 2 Mr. Jithesh KS (Director Academics) 
- 3 Mr. George John (Vice Chairman, Students Grievance Redressal Cell & HoD, Dept. of English) 
- 4 Remadevi A (Coordinator of Students Grievances and Redressal cell) 
- 5 Mrs. Safeena K.M (Member, Students Grievance Redressal Cell) 
- 6 Mr. Sabjan Yoosef (Member, Students Grievance Redressal Cell) 

DECISION

1. Coordinator SGRC confirmed the minutes of the last meeting.
2. The report submitted from the Coordinator SGRC regarding the grievance from the I MA English students stating that the faculty named Mrs. Maria Jose is inefficient in handling the subject (Up Until Chaucer) and they have difficulty in attending the examination of the same paper, the cell discussed the matter in detail and decided to remove the faculty named Mrs. Maria Jose from handling of PG papers and also hand over the subject (Up Until Chaucer) to Mrs. Sheeba Micheal. It is also decided to exempted faculty named Mrs. Maria Jose for handling the classes from PG Department of English.


Remadevi A
Coordinator
(Students Grievances and Redressal cell)


Principal
25/2/2022

MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMELY



MINUTES OF THE MEETING HELD ON 28/02/2022

The meeting of the Students Grievance Redressal Cell was conducted on 28/02/2022 at 2:00 PM, at seminar hall and was presided by Principal Mr. Maheen MN.

AGENDA

1. To discuss the approval of previous minutes
2. To Discuss the grievances received from the students of VI semester B.Com (Finance & Taxation) about cleanliness of wash room
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal) *Maheen*
- 2 Mr Jithesh KS (Director ,Academics) *Jithesh*
- 3 . Mr. George John (Vice Chairman, Students Grievance Redressal Cell) *George John*
4. Remadevi A (Coordinator of Students Grievances and Redressal cell) *Remadevi A*
- 5.Mrs. Safeena K.M (Member, Students Grievance Redressal Cell) *Safeena K.M*
6. Mr. Sabjan Yoosef (Member, Students Grievance Redressal Cell) *Sabjan Yoosef*
7. Mrs. Maya Mol P(HoD, Dept. of Commerce Br. Finance & Taxtion) *Maya Mol P*

DECISION

- 1 .Coordinator SGRC confirmed the minutes of the last meeting.
- 2 .The report submitted from the Coordinator SGRC regarding the cleanliness and block of a wash room in Golden Jubilee Block, the Cell discussed the matter in detail and made arrangements to clean the building block of wash room attached in the Golden Jubilee Block with immediate effect.

Remadevi A
Coordinator

(Students Grievances and Redressal cell)

Maheen MN
Principal
28/2/2022
M. N. N.
PRINCIPAL
M.E.S. COLLEGE, UMELY










MINUTES OF THE MEETING HELD ON 21 /03/2022

The meeting of the Students Grievance Redressal Cell was conducted on 21/03/2022 at 2:00 PM, at seminar hall and was presided by Principal Mr Maheen MN.

AGENDA

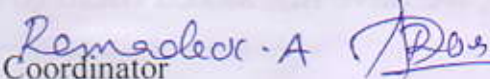

- 1. To discuss the approval of previous minutes
- 2. To Discuss the grievances received from the students of III semester BCA about the inefficient handling of lab hours.
- 3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr..MaheenMN (Principal) 
- 2 Mr Jithesh KS (Director ,Academics) 
- 3 . Mr. George John (Vice Chairman, Students Grievance Redressal Cell) 
- 4. Mrs.Remadevi A (Coordinator of Students Grievances and Redressal cell) 
- 5. Mrs. Betty Joseph(HoD, Dept. of Computer Science) 
- 6.Mrs. Safeena K.M (Member, Students Grievance Redressal Cell) 
- 7. Mr. Sabjan Yoosef (Member, Students Grievance Redressal Cell) 

DECISION

- 1 . Coordinator SGRC confirmed the minutes of the last meeting.
- 2. The report submitted from the Coordinator SGRC about the student's grievance on the improper handling of the theory and lab hours by a faculty of Computer Science. the Cell discuss the matter in detail and decided to hand over the theory / lab hours of third semester BCA with subject name Data structure Using C++ from Mr. Sabjan Yoosef to Mrs. Rosebella Varghese


 Remadevi A 
 Coordinator
 (Students Grievances and Redressal cell)


 Principal
 21/3/2022

MAHEEN M. N.
 PRINCIPAL
 M.E.S. COLLEGE ERUMELY

