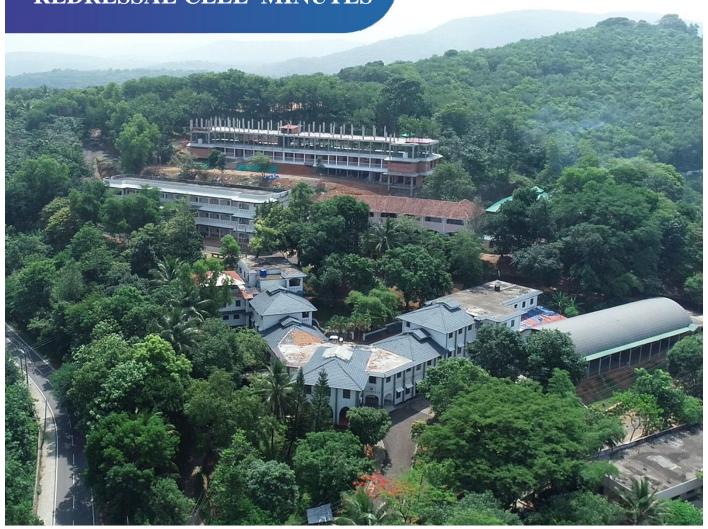


# MES COLLEGE ERUMELY

STUDENTS GRIEVANCES & REDRESSAL CELL MINUTES



2018 - 2019

# MINUTES OF THE MEETING HELD ON 22/06/2018

The meeting of the Students Grievance Redressal Cell was conducted on 22/06/2018 at 2:00 PM, at seminar hall and was presided by Principal Mr Maheen MN.

## AGENDA

- 1. To discuss the approval of previous minutes (07/02/2018)
- 2.To Discuss the grievances received from the students of the Commerce Department about their inconveniences in drinking water.
- 3.. Any other matter allowed with the permission of the chair.

# MEMBERS PRESENT

- 1. Mr. MaheenMN (Principal)
- 2 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
- 3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal čell(SGRC)
- 4. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell) Kultu
- 5.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)

# DECISION

- 1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to fix a water cooler in the Commerce Block

Coordinator

(Students Grievances and Redressal cell)

# MINUTES OF THE MEETING HELD ON 22/08/2018

The meeting of the Students Grievance Redressal Cell was conducted on 22/08/2018 at 10:00AM, at seminar hall and was presided by Principal Mr Maheen MN.

#### AGENDA

- 1. To discuss the approval of previous minutes (22/06/2018)
- 2.To Discuss the grievances received from the students to help the victims in the recent flood.
- 3. Any other matter allowed with the permission of the chair.

# MEMBERS PRESENT

- 1 Mr.MaheenMN (Principal)
- 2 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
- 3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC)
- 4. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell) Kautha
- 5.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)

#### DECISION

- 1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to form a council for Disaster Management.
- 3.Mr Jithesh KS was appointed the Coordinator of the Disaster Management Council
- 4. Contributions from Staff and Students will be collected immediately to help the victims.
- 5. Cleaning Materials, Food items and Medicines should be supplied to the nearby areas.

(Students Grievances and Redressal Cell)

ROPOSEPO PIN 686 509

## MINUTES OF THE MEETING HELD ON 18/09/2018

The meeting of the Students Grievance Redressal Cell was conducted on 18/09/2018 at 10:00AM, at seminar hall and was presided by Principal Mr Maheen MN.

#### **AGENDA**

- 1. To discuss the approval of previous minutes (22/08/2018)
- 2.To Discuss the grievances received from the Girl students about the need for an incinerator.
- 3. Any other matter allowed with the permission of the chair.

## MEMBERS PRESENT

- 1. Mr.MaheenMN (Principal)
- 2. Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
- 3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC)
- 4. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell) Kailly
- 5.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
- 6. Mr. Sabjan Yoosef(Member, Students Grievance Redressal Cell)
- 7.Mrs Asha Jaison (Women's Forum Coordinator)

## DECISION

- 1. Coordinator SGRC confirmed the minutes of last meeting.
- 2.It was decided to fix an incinerator in a convenient place.

Coordinator

(Students Grievances and Redressal cell)

Principal | 89 20 18