



MES COLLEGE ERUMELY

STUDENTS GRIEVANCES & REDRESSAL CELL MINUTES



2018 - 2019




MINUTES OF THE MEETING HELD ON 22/06/2018

The meeting of the Students Grievance Redressal Cell was conducted on 22/06/2018 at 2:00 PM, at seminar hall and was presided by Principal Mr Maheen MN.

AGENDA

1. To discuss the approval of previous minutes (07/02/2018)
2. To Discuss the grievances received from the students of the Commerce Department about their inconveniences in drinking water.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT


1. Mr. Maheen MN (Principal)
2. Mr. George John (Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell (SGRC)) 
4. Mrs. Kavitha P.D (Member, Students Grievance Redressal Cell) 
5. Mrs. Safeena K.M (Member, Students Grievance Redressal Cell) 

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
2. It was decided to fix a water cooler in the Commerce Block



Coordinator
(Students Grievances and Redressal cell)


Principal
22/6/2018
M.E.S. COLLEGE ERUMELY



MINUTES OF THE MEETING HELD ON 22/08/2018

The meeting of the Students Grievance Redressal Cell was conducted on 22/08/2018 at 10:00AM, at seminar hall and was presided by Principal Mr Maheen MN.

AGENDA

1. To discuss the approval of previous minutes (22/06/2018)
2. To Discuss the grievances received from the students to help the victims in the recent flood.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

1. Mr. Maheen MN (Principal)
2. Mr. George John (Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell (SGRC))
4. Mrs. Kavitha P.D (Member, Students Grievance Redressal Cell)
5. Mrs. Safeena K.M (Member, Students Grievance Redressal Cell)

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
2. It was decided to form a council for Disaster Management.
3. Mr Jithesh KS was appointed the Coordinator of the Disaster Management Council
4. Contributions from Staff and Students will be collected immediately to help the victims.
5. Cleaning Materials, Food items and Medicines should be supplied to the nearby areas.


Coordinator

(Students Grievances and Redressal Cell)


Principal
22/8/2018
MAHEEN M. N.
PRINCIPAL
M.P.S. COLLEGE FRIMELY









MINUTES OF THE MEETING HELD ON 18/09/2018

The meeting of the Students Grievance Redressal Cell was conducted on 18/09/2018 at 10:00AM, at seminar hall and was presided by Principal Mr Maheen MN.

AGENDA


1. To discuss the approval of previous minutes (22/08/2018)
2. To Discuss the grievances received from the Girl students about the need for an incinerator.
3. Any other matter allowed with the permission of the chair.


MEMBERS PRESENT

1. Mr. Maheen MN (Principal) 
2. Mr. George John (Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell (SGRC)) 
4. Mrs. Kavitha P.D (Member, Students Grievance Redressal Cell) 
5. Mrs. Safeena K.M (Member, Students Grievance Redressal Cell) 
6. Mr. Sabjan Yoosef (Member, Students Grievance Redressal Cell) 
7. Mrs. Asha Jaison (Women's Forum Coordinator) 

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
2. It was decided to fix an incinerator in a convenient place.


Coordinator
(Students Grievances and Redressal cell)


Principal
MAHEEN MN
PRINCIPAL
M.E.S. COLLEGE TRUMELY

