



MES COLLEGE ERUMELY

STUDENTS GRIEVANCES & REDRESSAL CELL MINUTES



2017 - 2018

MINUTES OF THE MEETING HELD ON 22/06/2017

The meeting of the Students Grievance Redressal Cell was conducted on 22/06/2017 at 11:00 AM at Principal's chamber and was presided by Principal Mr. Maheen M N.

AGENDA

1. To discuss the approval of previous minutes (03/02/2017)
2. To Discuss the grievances received from the students union of the college about the parking facilities
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr. Maheen MN (Principal)
2. Mr. George John (Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell (SGRC))
4. Mrs. Kavitha P.D (Member, Students Grievance Redressal Cell)
5. Mrs. Safeena K.M (Member, Students Grievance Redressal Cell)

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
2. It was decided to provide facilities for parking student's vehicles.

Sheeba
Coordinator

(Students Grievances and Redressal cell)



Maheen M. N.
Principal
22/6/2017
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMELY

MINUTES OF THE MEETING HELD ON 08/08/2017

The meeting of the Students Grievance Redressal Cell was conducted on 08/08/2017 at 2:00 PM, at seminar hall and was presided by Principal Mr Maheen MN.

AGENDA

1. To discuss the approval of previous minutes (22/06/2017)
2. To Discuss the grievances received from the students union about Onam Celebrations.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr.MaheenMN (Principal)
- 2 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC))
4. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell)
- 5.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)

DECISION


1. Coordinator SGRC confirmed the minutes of last meeting.
2. Decided to conduct Onam Celebrations in the college.
3. It is decided to appoint Mrs Daryl AG as the Convener of Onam Celebrations.
4. Decided to arrange Payasam for all faculties and students.



Coordinator

(Students Grievances and Redressal cell)




Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMELY

MINUTES OF THE MEETING HELD ON 17/11/2017

The meeting of the Students Grievance Redressal Cell was conducted on 17/11/2017 at 2:00 PM, at Room No:117 and was presided by Principal Mr Maheen MN.

AGENDA

- 1.To Discuss the Minutes of the Previous Meeting (08/08/2017)
- 2.To Discuss the grievances received from the students of the Computer Science Department of the college..
- 23Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

- 1 Mr.MaheenMN (Principal)
- 2 . Mr. George John(Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell(SGRC))
4. Mrs. Kavitha P.D(Member, Students Grievance Redressal Cell)
- 5.Mrs. Safeena K.M(Member, Students Grievance Redressal Cell)
6. Mrs BettyJoseph (HOD of Computer ScienceDepartment).

DECISIONS

1. Coordinator SGRC confirmed the minutes of last meeting.
- 2..The Committee found that Network Issues occurred frequently in the campus and it spoils the working of the Lab. Hence it was decided to eradicate the network issues with immediate effect.



Coordinator

(Students Grievances and Redressal cell)


Principal
17/11/2017

MAHEEN M.N.
PRINCIPAL
M.E.S. COLLEGE ERWELY








MINUTES OF THE MEETING HELD ON 07/02/2018

The meeting of the Students Grievance Redressal Cell was conducted on 07/02/2018 at 2:00 PM, at Room No:117 and was presided by Principal Mr Maheen MN.

AGENDA

- 1 To discuss the Minutes of the Last Meeting(17/11/2017).
- 2 To discuss the request given by the Arts Club Secretary about the training given to the students who are participating in the University Youth Festival.
3. Any other matter allowed with the permission of the chair.

MEMBERS PRESENT

1. Mr. Maheen MN (Principal) 
2. Mr. George John (Vice Chairman, Students Grievance Redressal Cell)
3. Mrs. Sheeba Michael, (Coordinator, Students Grievances and Redressal cell (SGRC)) 
4. Mrs. Kavitha P.D (Member, Students Grievance Redressal Cell) 
5. Mrs. Safeena K.M (Member, Students Grievance Redressal Cell) 
6. Mrs Darly AG (Coordinator of Cultural Affairs) 

DECISION

1. Coordinator SGRC confirmed the minutes of last meeting.
2. It was decided to give additional training for the students who secured first prize in the College Arts Competitions.
3. It was decided to meet the expenses of the participants who are going to the University Youth Festival.


Coordinator

(Students Grievances and Redressal cell)


Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMELY

