



MES COLLEGE ERUMELY

EXAMINATION
MINUTES



2016 ONWARDS

MINUTES OF THE MEETING HELD ON 04/03/2016

An Internal Examination Council was held on 04/03/2016 at 02.00 p.m in the Principal's Chamber and it was presided over by Principal Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) *Maheen*
2. Mrs. Ancy Mathew (Vice Principal, Examination) *Ancy*
3. Mrs. Mayamol P(HOD, Department of Commerce Br. Computer Application) *Maya*
4. Mrs. Soumya S(HOD, Department of Commerce) *Soumya*
5. Mrs. Jishamol C.K(HOD, Department of Electronics) *Jishamol*

Agenda

1. Discussion of the date of different Internal Examinations.
2. Any other matter discussed with the permission of chair

Decisions

1. It was decided to conduct the Second Internal exams of II semester UG and First internal exams of II sem & IV sem PG on 28/03/2016
2. To conduct the second internal of IV & VI Sem, UG from 11/03/2016
3. To conduct the II internal of II & VI Sem PG on the last week of April
4. To conduct the internal lab and viva voce of VI Sem UG from 18/03/2016
5. The council also took the decision that all the faculty members should submit the question papers to the council on or before 07/03/2016
6. Internal marks should be submitted to the council on or before 15/04/2016
7. The council also appointed the faculties for the following duties
 - a. Mrs. Ancy Mathew - Time Table setting
 - b. Mrs. Soumya S - Arrangements of exam hall
 - c. Mrs. Jisha Mol C.K - Question Paper Collection
 - d. Mrs. Maya Mol P - Prepare invigilation List

Maheen
4/3/2016
Principal
MAHEEN M. N
PRINCIPAL
COLLEGE ERU

MINUTES OF THE MEETING HELD ON 20/04/2016

An Internal Examination Council was held on 20/04/2016 at 02.00 p.m in the Principal's Chamber and it was presided over by Principal Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) *Maheen*
2. Mrs. Ancy Mathew(Vice Principal, Examination) *Ancy*
3. Mrs. Mayamol P(HOD, Department of Commerce Br. Computer Application) *Mayamol*
4. Mrs. Soumya S(HOD, Department of Commerce) *Soumya*
5. Mrs. Jishamol C.K(HOD, Department of Electronics) *Jishamol*

Agenda

1. To evaluate the decision of previous meeting
2. Any other matter discussed with the permission of chair

Decisions

1. It was decided to extend the date of submission of internal marks.
2. Internal marks should be submitted within two weeks.

Maheen M.N
Principal




M.E. C. E. U. N.



MINUTES OF THE MEETING HELD ON 20/06/2016

An Internal Examination Council was held on 20/06/2016 at 11.00 a.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present


1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal, Examination) 
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) 

Agenda

1. To discuss the approval of previous month's minutes(20/04/2016)
2. Discussion of different internal examination dates
3. Any other matter discussed with the permission of chair

Decisions


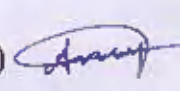
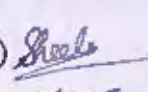


1. It was decided to conduct the III Sem PG & I Sem UG internal examination from 05/10/2016 onwards
2. It was decided to conduct I Sem UG II internal examinations on November 2016.
3. To conduct I PG first internal examinations and III sem P.G second internal examinations from 14/12/2016
4. The council took the decision that all faculty members should submit the question papers to the council before the starting of each examination.


Principal
MR. MAHEEN M. N.
PRINCIPAL
M. S. COLLEGE ERUMBE

MINUTES OF THE MEETING HELD ON 09/11/2016

An Internal Examination Council was held on 09/11/2016 at 11.00 a.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) 
2. Mrs. Ancy Mathew (Vice Principal, Examination) 
3. Mrs. Sheeba Micheal (Associate Prof. Department of English) 
4. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce)
6. Ms. Rosiya Noble(Asst. Prof. Department of Electronics) 

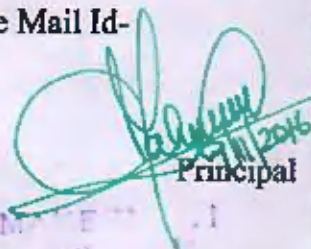
Agenda

1. To evaluate the condition of Internal Examination
2. Any other matter discussed with the permission of chair

Decisions

1. It was decided to improve discipline in the exam hall.
2. It was also decided to share the copies of question paper to the Mail Id- internalexamwing@gmail.com.




Principal
09/11/2016
M.E. 1 3 11 LY

MINUTES OF THE MEETING HELD ON 06/01/2017

An Internal Examination Council was held on 06/01/2017 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

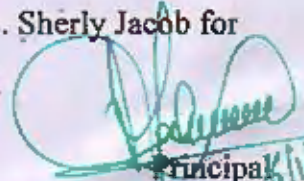
1. Mr. Maheen M.N(The Principal)
2. Mrs. Ancy Mathew(Vice Principal, Examination)
3. Mrs. Sheeba Micheal(Associate Prof. Department of English)
4. Mrs. Suhana E(Asst. Prof. Department of Computer Science)
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce)
6. Ms. Rosiya Noble(Asst. Prof. Department of Electronics)

Agenda

1. To discuss the approval of previous month's minutes(09/11/2016)
2. To fix the dates of various Internal examination.
3. To decide the appointment of faculties for different duties.

Decisions




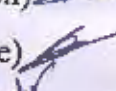
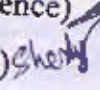
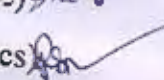
1. It was decided to conduct the pending I PG Second internal examinations & IV & VI sem. UG first internal examinations in January itself.
2. To conduct II sem UG & IV sem PG first internal examinations on 27/02/2017 onwards .
3. To conduct IV & VI sem UG second internal examinations on 06/03/2017 onwards and II sem UG second internal examinations on 27/03/2017.
4. To conduct IV Sem PG & Second internal & I sem PG first internal examinations from 24/04/2017
5. To begin the II sem PG second internal examinations on the first week of June.
6. The council appointed Mrs. Ancy Mathew as the in charge of time table setting ,Mrs. Sheeba Micheal and Mrs. Suhana E for seating arrangement ,Mrs. Sherly Jacob for question paper collection & Mrs. Rosia Noble to prepare duty list.


Principal
MAHEEN M.N.
PRINCIPAL
J.E. COLLEGE KUNJIPETA

MINUTES OF THE MEETING HELD ON 02/02/2017

An Internal Examination Council was held on 02/02/2017 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N.

Members Present

1. Mr. Maheen M.N(The Principal) 
2. Mrs. Ancy Mathew(Vice Principal, Examination) 
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 
6. Ms. Rosiya Noble(Asst. Prof. Department of Electronics) 

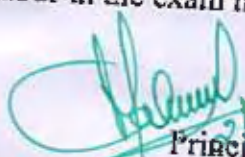
Agenda

1. To change the time of first internal examination .
2. Any other matter discussed with the permission of chair.

Decisions

1. It was decided to conduct regular classes after the internal examination each day.
2. It was decided not to admit students who were late by half an hour in the exam hall.






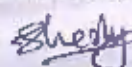



Principal
02/02/2017
M.F.S. COLLEGE, KUMBHARI

MINUTES OF THE MEETING HELD ON 18/07/2017

An Internal Examination Council was held on 18/07/2017 at 03.00 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) 
2. Mrs. Ancy Mathew(Vice Principal Examination) 
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs. Asha Jaison(Asst. Prof. Department of Computer Science) 
5. Mrs. Shabeena Beegom(Asst. Prof. Department of Computer Science) 
6. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 

Agenda

1. To discuss the dates of internal examination (odd semester -UG & PG)
2. To fix the dates of internal lab & Seminars
3. Any other matter discussed with the permission of chair.

Decisions

1. It was decided to conduct the first internal examinations of UG odd semesters during the first week of August
2. It was decided to conduct III & V Semesters second internal examinations & III Sem PG first internal examinations by the last week of September 2017
3. To conduct I sem PG first internal exams & III Sem PG & I Sem UG first internal exams together by the last week of November
4. To conduct the second internal examinations of I sem PG from 15/01/2018.


Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE

MINUTES OF THE MEETING HELD ON 08/08/2017

An Internal Examination Council was held on 08/08/2017 at 03.00 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) *Maheen*
2. Mrs. Ancy Mathew(Vice Principal Examination) *Ancy*
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) *Sheeba*
7. Mrs. Asha Jaison(Asst. Prof. Department of Computer Science) *Asha*
8. Mrs. Shabeena Beegom(Asst. Prof. Department of Computer Science) *Shabeena*
4. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) *Sherly*

Agenda

1. To reconsider the timing of the first internal examination.
2. Any other matter discussed with the permission of chair.

Decisions

1. The time of internal examination was rescheduled just as the previous exams due to students' inconvenience.
2. To instruct all the HoD's about finishing commencement days for the internal lab, seminar etc.

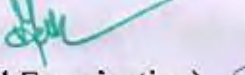



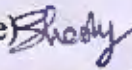



Maheen
Principal
08/08/17
MAHEEN M.N
Principal
M.E.S.C

MINUTES OF THE MEETING HELD ON 03/01/2018

An Internal Examination Council was held on 03/01/2018 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

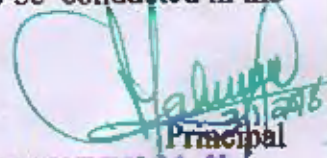
1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mrs.Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs.Asha Jaison(Asst. Prof. Department of Computer Science) 
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 
6. Mrs. Shabeena Beegom(Asst. Prof. Department of Computer Science) 

Agenda

1. To discuss the approval of previous month's minutes(08/08/2017)
2. To Finalize dates of the first Internal examinations of even semester
3. Any other matter discussed with the permission of chair.

Decisions

- 1.It was decided to conduct the first internal examinations of IV & VI Semester UG on January 2018.
2. It Was decided to conduct IV & VI sem UG first internal examinations and II sem UG first internal examinations on the first week of March.
3. It was decided that even sem PG first internal examinations are to be conducted in the month of April.


Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMOLI

MINUTES OF THE MEETING HELD ON 19/03/2018

An Internal Examination Council was held on 19/03/2018 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) *Maheen*
2. Mrs.Ancy Mathew(Vice Principal Examination) *Ancy*
3. Mrs.Shceba Micheal(Associate Prof. Department of English) *Shceba*
4. Mrs.Asha Jaison(Asst. Prof. Department of Computer Science) *Asha*
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) *Sherly*
6. Mrs. Shabeena Beegom(Asst. Prof. Department of Computer Science) *Shabeena*

Agenda

1. To Finalize dates of the even semester Second Internal examinations.
2. Any other matter discussed with the permission of chair.

Decisions






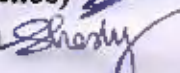
1. Decided to conduct the second internal examinations of I sem UG & IV Sem PG on the first week of May.
2. To conduct the second internal Examination of Second sem PG on 02/07/2018

Maheen
Principal
MAHEEN M.N.
PRIN F.
M.E.S. COLLEGE - I SURVEY

MINUTES OF THE MEETING HELD ON 21/08/2018

An Internal Examination Council was held on 21/08/2018 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

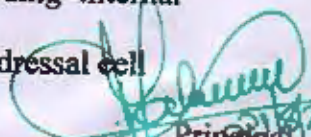
1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs. Anitha Mathew(Asst. Prof. Department of Computer Science) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 

Agenda

1. To discuss the approval of previous month's minutes(19/03/2018)
2. To discuss the dates of all odd semester examinations of UG & PG

Decisions

1. It was decided to conduct the I ,III & V Sem UG first internal examinations from 03/09/2018
2. To conduct the I & III sem PG first internal examinations & V sem UG second internal examinations from 12/10/2018
3. It was decided that UG & PG examinations-second internal will be conducted in the month of November .
4. It was decided to conduct I sem UG & PG second internal examinations on 03/12/2018 onwards.
5. The council decided to create a new mail id for the question paper collection & all other internal examination purpose.
6. To remind the students about forwarding the grievances regarding internal Examinations to the coordinator of students grievances and redressal cell


Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE BRUMEL

19

9

29

MINUTES OF THE MEETING HELD ON 06/11/2018

An Internal Examination Council was held on 06/11/2018 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) *Maheen*
2. Mrs.Ancy Mathew(Vice Principal Examination) *Ancy*
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) *Sheeba*
4. Mrs. Asha Jaison(Asst. Prof. Department of Computer Science) *Asha*
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) *Sherly*

Agenda

1. To evaluate the minutes of previous meeting.
2. Any other matter discussed with the permission of chair.

Decisions

1. To remind the students about forwarding their grievances regarding internal examinations to the coordinator of students grievances and redressal cell.
2. It was decided to contact the parents of absentees during the examination.



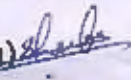





Maheen
Principal
06/11/2018
M.E.S. COLLEGE, KATTAPPA
KOTTAYAM, KERALA

MINUTES OF THE MEETING HELD ON 16/01/2019

An Internal Examination Council was held on 06/01/2019 at 02.00 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

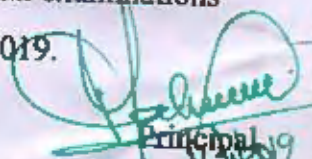
1. Mr. Maheen M.N(The Principal) 
2. Mr. Ancy Mathew(Vice Principal Examination) 
3. Mr. Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs. Anitha Mathew(Asst. Prof. Department of Computer Science) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 

Agenda

1. To discuss the approval of previous month's minutes(06/11/2018)
2. To fix the dates of even semesters UG & PG internal examinations.
3. Any other matter discussed with the permission of chair

Decisions







1. It was decided to conduct all even semesters UG & PG first internal examinations on the middle of February.
2. To conduct VI semester UG second Internal examinations from 05/03/2019.
3. To conduct all even semester UG except VI semester second internal examinations and even semesters PG second internal examinations from 08/04/2019.


Principal
MAHEEN M. N
PRINCIPAL
M.E.S. COLLEGE ERUMELI

MINUTES OF THE MEETING HELD ON 21/03/2019

An Internal Examination Council was held on 21/03/2019 at 12.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

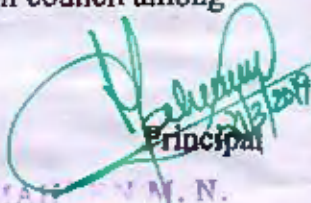
1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mrs. Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs. Anitha Mathew(Asst. Prof. Department of Computer Science) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 

Agenda

1. To discuss the approval of previous month's minutes(16/01/2019)
2. Evaluation of exams which were conducted

Decisions







1. It was decided to remind the teachers regarding the proper submission of mark lists.
2. It was decided to give awareness regarding internal examination council among students.


Principal
MAHEEN M. N.
Principal
M.T.S. COLLEGE ERUMELY

MINUTES OF THE MEETING HELD ON 11/06/2019

An Internal Examination Council was held on 11/06/2019 at 11.30 a.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N (The Principal) 
2. Mrs. Ancy Mathew (Vice Principal Examination) 
3. Mrs. Sheeba Micheal (Associate Prof. Department of English) 
4. Mrs. Anitha Mathew (Asst. Prof. Department of Computer Science) 
5. Ms. Sherly Jacob (Asst. Prof. Department of Commerce) 
6. Mrs. Suhana E (Asst. Prof. Department of Computer Science) 

Agenda

1. To discuss the approval of minutes 21/03/2019
2. To fix the internal examination dates of various semesters.
3. To alter the name of the internal examination council.

Decisions

1. To conduct all odd semesters UG & PG first internal examinations from 22/07/2019
2. To conduct all I, III and V semester UG Second internal examinations and I & III semester PG Second internal examinations from 14/10/2019
3. To change the name of internal examination council as Internal Evaluation Committee.
4. The council selected the following faculties as the members of the new committee Mrs. Ancy Mathew for the time table setting, Mrs. Sheeba Micheal and Mrs. Suhana E for seating arrangements, Mrs. Anitha Mathew for question paper collection and Ms. Sherly Jacob for the preparation of invigilation list.


Principal






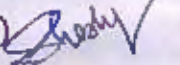
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMELI



MINUTES OF THE MEETING HELD ON 25/09/2019

An Internal Examination Council was held on 25/09/2019 at 02.00 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present


1. Mr. Maheen M.N(The Principal) 
2. Mr. Ancy Mathew(Vice Principal Examination) 
3. Mr. Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs. Anitha Mathew(Asst. Prof. Department of Computer Science) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
7. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 

Agenda

1. To discuss the guidelines for conducting Viva & Seminar
2. Any other matter discussed with the permission of chair

Decisions

1. It was requested to submit marks of Seminar ,Assignment,viva at the earliest.
2. It was decided that students are free to choose the topics for seminar


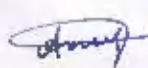





Principal
25/9/2019
M. N. N.
M.P.S. COLLEGE PERUMBA



MINUTES OF THE MEETING HELD ON 07/01/2020

An Internal Examination Council was held on 07/01/2020 at 023.0 in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mrs.Sheeba Micheal(Associate Prof. Department of English) 
4. Mrs.Anitha Mathew(Asst. Prof. Department of Computer Science) 
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 
6. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 

Agenda


- i. To discuss the approval of minutes 25/09/2019
2. Discuss to the dates of different internal examinations

An urgent meeting of Internal evolution committee was conducted on 05/11/2019 to discuss the grievance received from "Fahad C Jamal" a first year BCA student regarding "C" programming internal mark. In the meeting the council discussed the same with at most importance. The council decided to request the concerned faculty to consider the matter & take appropriate measures.

Decisions

1. It was decided to conduct the first internal examinations of all even semesters UG & PG from 29/01/2020
2. To conduct the second the second internal examinations of IV & VI semester UG on the first week of March
3. To conduct the II semesters UG second internal examinations from 16/04/2020
4. To conduct the second internal examinations of II & IV sem PG from 15/05/2020





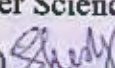




Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMEL

MINUTES OF THE MEETING HELD ON 18/03/2020

An Internal Examination Council was held on 18/03/2020 at 02.30pm in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present


1. Mr. Maheen M.N (The Principal) 
2. Mrs. Ancy Mathew (Vice Principal Examination) 
7. Mrs. Sheeba Micheal (Associate Prof. Department of English) 
3. Mrs. Anitha Mathew (Asst. Prof. Department of Computer Science) 
4. Ms. Sherly Jacob (Asst. Prof. Department of Commerce) 
5. Mrs. Suhana E (Asst. Prof. Department of Computer Science) 

Agenda

1. To discuss the postponement of examination date due to Covid 19 pandemic.
2. Revaluation of previous minutes
3. Any other matter discussed with the permission of chair.

Decisions





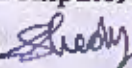

1. It was decided to conduct examination after lockdown
2. HoDs should remind the students about the seriousness of examination.


Principal
MAHEEN M. N.
PRINCIPAL
M.F. ... U.P. ... BOMEL

MINUTES OF THE MEETING HELD ON 05/06/2020

An Internal Examination Council was held on 05/06/2020 at 10.30 a.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

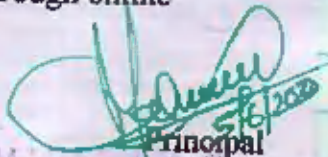
1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mrs.Sheeba Micheal(Associate Prof. Department of English) 
4. Mr.Santhosh K.K(HOD, Department of Commerce Br. Computer Application) 
5. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 
6. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 

Agenda

1. To discuss the approval of minutes of 18/03/2020
2. To discuss the dates of different pending internal examinations.

Decisions


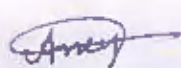

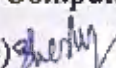

1. Though we have decided to conduct the examinations from 16/04/2020 onwards for the second semesters UG classes, we have to make changes because of Covid pandemic situation. It was decided to conduct the II semester UG examinations through online platform. The committee look the following decisions.
2. To conduct the II semester UG model examinations through online platform by last of June.
3. To conduct II semester & IV semester PG second internal examinations through online platform on the month of June
4. To take necessary steps to conduct all internal related activities through online platform.


Principal
M.E.S. COLLEGE ERUMELI

MINUTES OF THE MEETING HELD ON 17/08/2020

An Internal Examination Council was held on 17/08/2020 at 10.30 a.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

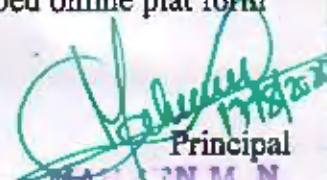
1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mr.Santhosh K.K(HOD, Department of Commerce Br. Computer Application) 
4. Ms. Sherly Jacob(Asst. Prof. Department of Commerce) 
5. Ms. Suhana E(Asst. Prof. Department of Computer Science) 

Agenda

1. To discuss the approval of minutes 05/06/2020
2. To discuss the dates of various online examinations.
3. Any other matter discussed with the permission of chair

Decisions




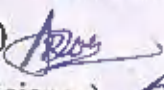


1. As the covid pandemic condition is still going on ,the committee decided to conduct the internal examination through online platform.
2. It was decided to conduct the I,II & V semester first internal examinations through online platform from 07/09/2020 onwards.
3. To conduct the V Semester Second internal examination in online platform from 12/11/2020 onwards.
4. The committee decided to fix the dates of all other internal examinations depending on the covid situations.
5. To remind the students to submit their assignment in the prescribed online platform


Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. C. LEROB ERUMELI

MINUTES OF THE MEETING HELD ON 05/01/2021

An Internal Evaluation Committee was held on 05/01/2021 at 02.00p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present


1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mr.Santhosh K.K(HOD, Department of Commerce Br. Computer Application) 
4. Mrs. Remadevi A(HOD, Department of Mathematics) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Mrs. Jishamol C.K(Asst. Prof. Department of Electronics) 

Agenda

1. To discuss the approval of minutes -17/08/2020
2. To discuss the mode of internal examinations.
3. Discussion on the technical issues of students while attending online exams

Decisions




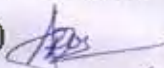

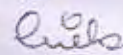
1. The committee decided to conduct some of the examinations online & some as offline.
2. To conduct I sem UG first internal examination as online from 22/01/2021
3. To conduct V sem UG second internal examinations as offline from 25/01/2021.
4. To conduct III sem PG second internal examinations as offline from 25/01/2021
5. To conduct I sem UG model examinations (offline), I sem PG first internal examination (off line) and IV sem UG first internal (on line) from 08/04/2021
6. To conduct VI sem UG model examinations as offline from 21/04/2021 onwards.
7. The committee decided to provide facilities in the college for those students who encounter difficulties in attending online exams.


Principal
MAHEEN M.N.
PRINCIPAL
M.E.S. COLLEGE ERUMELI

MINUTES OF THE MEETING HELD ON 07/04/2021

An Internal Evaluation Committee was held on 07/04/2021 at 02.30p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

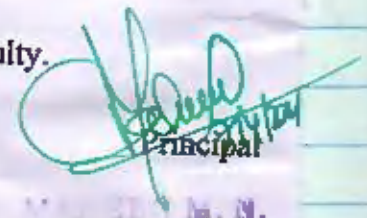
1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mr.Santhosh K.K(HOD, Department of Commerce Br. Computer Application) 
4. Mrs. Remadevi A(HOD, Department of Mathematics) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Mrs. Jishamol C.K(Asst. Prof. Department of Electronics) 

Agenda

1. To discuss the technical issues faced by the students during the online classes and exams.
2. Any other matter discussed with the permission of chair

Decisions

1. Decided to conduct mock test to avoid technical issues during the online examination.
2. Decided to prepare question bank by the concerned subject faculty.






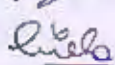

Principal

MAHEEN M. N.
PRINCIPAL
M. S. COLLEGE BRUMELY

MINUTES OF THE MEETING HELD ON 13/08/2021

An Internal Evaluation Committee was held on 13/08/2021 at 02.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mr.Santhosh K.K(HOD, Department of Commerce Br. Computer Application) 
4. Mrs. Remadevi A(HOD, Department of Mathematics) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Mrs. Jishamol C.K(Asst. Prof. Department of Electronics) 

Agenda

1. To discuss the approval of the minutes -07/04/2021
2. To finalize the dates of internal examinations
3. Any other matter discussed with the permission of chair

Decisions




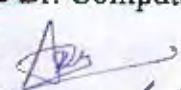

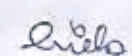
1. It was decided to conduct internal examinations as offline
2. To conduct a model examination for 1 semester UG from 01/10/2021
3. To conduct model examination for 1 PG from 20/10/2021


Principal
MAHEEN M. N.
PRINCIPAL
M.E.S. COLLEGE ERUMBE

MINUTES OF THE MEETING HELD ON 01/11/2021

An Internal Evaluation Committee was held on 01/11/2021 at 02.30 p.m in the Principal's Chamber and it was presided over by Principal, Mr. Maheen M.N

Members Present

1. Mr. Maheen M.N(The Principal) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mr.Santhosh K.K(Asst.Prof. Department of Commerce Br. Computer Application) 
4. Mrs. Remadevi A(HOD, Department of Mathematics) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Mrs. Jishamol C.K(Asst. Prof. Department of Electronics) 

Agenda

1. To discuss the approval of the minutes -13/08/2021
2. To discuss the dates of examinations which were postponed(PG I MA)
3. Any other matter discussed with the permission of chair

Decisions


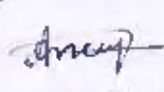
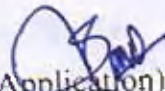


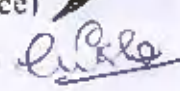
1. It was requested to submit the mark list of internal examination(UG & PG) on 4 November 2021
2. It was decided to conduct postponed exams of I MA from 8 November 2021 onwards.


Principal
MAHEEN M.N.
M.E.S. COLLEGE ERUMSELY

MINUTES OF THE MEETING HELD ON 27/01/2022

An Internal Evaluation Committee was held on 27/01/2022 at 02.30 p.m in the Principal's Chamber and it was presided over by Mr. Jithesh K.S ,Director Academics

Members Present


1. Mr. Jithesh K.S (Director Academics) 
2. Mrs.Ancy Mathew(Vice Principal Examination) 
3. Mr.Santhosh K.K(Asst.Prof. Department of Commerce Br. Computer Application) 
4. Mrs. Remadevi A(HOD, Department of Mathematics) 
5. Mrs. Suhana E(Asst. Prof. Department of Computer Science) 
6. Mrs. Jishamol C.K(Asst. Prof. Department of Electronics) 

Agenda

1. To discuss the approval of the minutes -01/11/2021
2. Discussion of the dates of different internal examinations
3. Any other matter discussed with the permission of chair

Decisions

1. Decided to conduct III semester UG And PG model examinations from 07 March 2022 onwards
2. Decided to conduct I Semester UG and PG model examinations in the month of March
3. To conduct the internal examinations of VI semester UG from 06/04/2022.


27/01/2022 Principal