



MES COLLEGE ERUMELY

BRIDGE COURSE



2020 - 2021

From,

The Head of the Department,
Mathematics, MES College Erumely.

To

The Principal,
MES College Erumely.

Sub: Request for Bridge Course

Sir,

We are planning to conduct a bridge course on Basic Rules of Mathematics, for the first year BBA students. I request you to give permission for the same.

Thanking You,

Yours faithfully,

Remadevi A



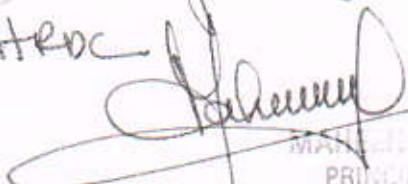
Head of the Dept.

Erumely

06/11/2020

Forwarded to Principal for Approval

Approved the Bridge Course of Mathematics Department as per the Recommendation of
Director HEC


11/11/2020
PRINCIPAL
MES COLLEGE ERUMELY




15/11/2020
JITHESH K. S.
VICE PRINCIPAL
TRAINING & ACADEMIC -1

MES COLLEGE ERUMELY

HUMAN RESOURCE DEVELOPMENT CENTRE

- Name of the Bridge Course : Basic Rules of Mathematics
- Offered Department : Mathematics
- Duration of the course : 15 Hours
- Commencement of course : 17/11/2020
- Proposed date for completion of the course : 05/12/2020
- No. of students Applied : 25
- No. of students enrolled : 25
- Mode of evaluation :
- Course Materials : ppt/docs
- Syllabus of course(enclosed) : yes
- Objectives of the course(enclosed) : yes
- Details of Faculties : Remadevi A, Ancy Mathew, Abilan Raj M
- Certification Authority : Not Applicable
- Details of Board of studies : Not Applicable
- Recommendation from board of studies : Not Applicable
- Date of approval from board of studies :
- Course approved by

• HOD

• Director HRDC

• Vice Principal Academic & Training

• Principal

Remadevi A
Boes

Sumayya P A
11/11/2020

[Signature]
11/11/2020

[Signature]
11/11/2020

M. S. COLLEGE ERUMELY
PRINCIPAL
M.E.S. COLLEGE ERUMELY

JITHESH K
VICE PRINCIPAL
TRAINING & A.C.A.



RIDGE COURSE OF MATHEMATICS FOR BBA STUDENTS

SYLLABUS

Sl. No	Subject	No. of hours
1	Basic Rules of Mathematics	15

Aim of the course

- Students should be updated with the basic mathematical concepts.
- All the students should be able to follow the university syllabus.

Objectives

- To strengthen the foundation of mathematics for those students who are not strong in the subject.
- To increase the level of understandings of basic Mathematical concepts.

Module – 1

Rules of Mathematical operations – Rules of Addition, Subtraction, Multiplication and Division. **(3 hours)**

Module – 2

Fraction – L C M, Rules for fractions. **(4 hours)**

Module 3

Solutions of linear equations – Law of factor formulae, Simple equation in one variable. **(3 hours)**

Module – 4

Solutions of Quadratic equations – Quadratic equations in one variable. Solution by Quadratic formula. **(5 hours)**


JITENDRA S. V. PRASAD
VICE PRINCIPAL
TRAINING & ACADEMIC -1



List of Students for Bridge Course - BBA

Subject- Mathematics

Sl. No:	Name	E- mail	WhatsApp No.
1	Teena	teenasusanbba2020@gmail.com	9747067625
2	Nithin Mathew	nithinbba2020@gmail.com	7306973996
3	Dennis peter	dennisbba2020@gmail.com	9747331769(conta
4	Felix V Benny	felixbba2020@gmail.com	9074002782
5	Vivek Chandran	vivekbba2020@gmail.com	6238766722
6	Rojin Reji Phillip	rojinbba2020@gmail.com	7907681117
7	Jivin v j	jivinbba2020@gmail.com	9446188550
8	Anjali mohanan	anjalmohanan165@gmail.com	9961741323
9	Sruthin p santhosh	sruthinpsanthoshbba2020@gmail.com	7558083131
10	Tom Thomas	tombba2020@gmail.com	9539160676
11	Aromal Sudheesh	aromalsudheesh2002@gmail.com	7012602351
12	K.B.NIRANJANA NAIR	niranjanabba2020@gmail.com	9495266211
13	Sandra Satheesh	sandrabbba2020@gmail.com	8129367270
14	AJMIYA NOOHUDEEN	ajmiyabba2020@gmail.com	9744784073
15	Shiyara shahul	Shiyarabba2020@gmail.com	8547237851
16	shahana	shahanameeran23@gmail.com	8590349439
17	Muhammad Nisamudeen	muhammednisamudeen789@gmail.com	7560904977
18	ALAN KURIAN	alankurianbba2020@gmail.com	8113043993
19	Akhilesh	akhileshbba2020@gmail.com	7510302279
20	Naveen s vijayan	naveenbba2020@gmail.com	9747395839
21	Ashik mon AN	ashikmhd749@gmail.com	9544319912
22	Ashwathy k s	www.ashwathyks98@gmail.com	7560905196
23	Tharique Assis KA	thariquebba2020@gmail.com	9061960707
24	Sebin shaji	sebinbba@gmail.com	7902487550
25	Unaise M A	unaisemabba2020@gmail.com	8606216017

Done
11/11/2020

Jithesh K. S.
11/11/2020



JITHESH K. S.
VICE PRINCIPAL
TRAINING & ACADEMIC -1

MES COLLEGE ERUMELY
DEPARTMENT OF MATHEMATICS
COMPLETION CERTIFICATE OF BRIDGE COURSE FOR BBA
STUDENTS(2020-2023)

This is to certify that the Bridge course of Mathematics conducted by the Department on Mathematics for First semester BBA students is completed on 17/12/2020. All the topics in the prescribed syllabus covered effectively.



Remadevi.A
HOD, Department of Mathematics



MES COLLEGE ERUMELY
DEPARTMENT OF MATHEMATICS
LIST OF STUDENTS OF BRIDGE COURSE FOR BBA STUDENTS(2020-2023)

Sl.No:	Name of the students
1	AJMIYA NOOHUDEEN
2	Akhilesh
3	ALAN KURIAN
4	Anjali mohanan
5	Aromal Sudheesh
6	Ashik mon AN
7	Ashwathy k s
8	Dennis peter
9	Felix V Benny
10	Jivin v j
11	K.B.NIRANJANA NAIR
12	Muhammad Nisamudeen
13	Naveen s vijayan
14	Nithin Mathew
15	Rojin Reji Philip
16	Sandra Satheesh
17	Sebin shaji
18	shahana
19	Shiyara shahul
20	Sruthin p santhosh
21	Teena
22	Tharique Assis KA
23	Tom Thomas
24	Unaise M A
25	Vivek Chandran
26	Thajudheen P S



MES COLLEGE ERUMELY
DEPARTMENT OF MATHEMATICS

ATTENDANCE RECORD FOR BRIDGE COURSE FOR I SEM. BBA

Roll No.	Name	19/11/20	21/11/20	23/11/20	24/11/20	25/11/20	27/11/20	27/11/20	28/11/20	1/12/20	4/12/20	5/12/20	16/12/2020	17/12/20
1	AJMIYA NOOHUDEEN	1	1	1	1	1	1	1	0	1	1	1	2	0
2	Akhlesh	1	0	1	1	1	0	0	1	1	1	1	2	0
3	ALAN KURIAN	1	0	1	0	1	0	0	0	0	1	0	0	0
4	Anjali mohanam	1	1	1	1	1	1	1	0	0	0	1	0	0
5	Aromal Sudheesh	1	1	1	1	1	1	1	0	1	1	1	2	0
6	Ashik mon AN	1	0	0	0	1	0	0	0	0	0	0	0	0
7	Ashwathy k.s	1	1	1	1	1	1	1	1	1	1	1	2	2
8	Dennis peter	1	0	0	0	1	0	0	0	0	0	0	0	0
9	Felix V Benny	0	0	0	0	1	0	0	0	0	0	0	0	0
10	Jivin v j	1	1	1	1	1	1	1	1	0	0	1	0	2
11	K.B.NIRANJANA NAIR	1	1	1	1	1	1	1	1	1	1	1	2	2
12	Muhammad Nisamudeen	1	0	1	0	1	0	0	0	0	0	0	0	0
13	Naveen s vijayan	1	0	0	0	0	0	0	0	0	0	0	0	0
14	Nithin Mathew	1	0	0	1	1	0	0	0	0	0	0	0	0
15	Rojin Raji Philip	1	0	1	1	1	0	0	0	1	1	1	2	2
16	Sandra Sarheesh	1	1	1	1	1	1	1	1	1	1	1	2	2
17	Setin shaji	1	0	1	0	1	0	0	0	0	0	0	0	0
18	shahana	1	0	1	0	1	0	0	0	0	0	0	0	0
19	Shiyara shahul	1	1	0	1	1	1	1	0	0	1	0	0	0
20	Snuthin p santhosh	1	0	1	1	1	0	0	1	1	0	1	0	0
21	Teena	1	0	1	1	1	1	1	0	1	1	1	2	2
22	Tharique Aasiz KA	1	0	0	1	1	1	1	0	0	1	0	0	0
23	Tom Thomas	1	1	1	1	1	1	1	1	1	1	1	2	2
24	Unaise MA	0	0	0	1	0	1	1	0	0	0	0	0	0
25	Vivek Chandran	1	0	1	1	1	1	1	0	1	0	1	2	2
26	Thajudheen P S	1	1	1	1	1	1	1	1	0	1	2	2	2



From,

Anumol Joseph

Head of the Department

Department of Business Administration

To

The Principal

MES College Erumely.

7/11/2020

Sir,

Sub: Request for conducting Bridge Course

Department of Business Administration would like to conduct a Bridge course – Business Organisation & Introduction to Accounting. Detailed syllabus & List of Students are attached herewith.

I request you to kindly grant us permission to start the course in the Second week of November 2020

Yours faithfully

Anumol Joseph

Head of the Department

Department of Management Studies

MES College Erumely

Forwarded to Principal for Approval
Approved the Bridge Course of Business Administration
Department as per the direction of
Director HRDC


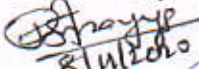
JITHESH K. S.
VICE PRINCIPAL
TRAINING & ACADEMIC-1

MAHEEN M. N.
DIRECTOR
MES COLLEGE ERUMELY
8/11/2020

MES COLLEGE ERUMELY



HUMAN RESOURCE DEVELOPMENT CENTRE

1. Name of the certificate course : Business Organisation & Introduction to Accounting
2. Offered Department : Business Administration
3. Duration of the course : 15 Hours
4. Commencement of course : Second week of November
5. Proposed date for completion of the course : 30 November
6. No. of students Applied : 32
7. No. of students enrolled : 32
8. Mode of evaluation : Online exam
9. Course Materials : Pdf, slides etc
10. Syllabus of course(enclosed) : Yes
11. Objectives of the course(enclosed) : Yes
12. Details of Faculties : Ms. Darly AG & Ms. Liney Susan Varghese
13. Certification Authority :
14. Details of Board of studies :
15. Recommendation from board of studies :
16. Date of approval from board of studies :
17. Course approved by
 - HOD
 - Director HRDC
 - Vice Principal Academic & Training
 - Principal


 7/11/2020

 8/11/2020


 8/11/2020

Principal



 M. N. S. COLLEGE ERUMELY
 PRINCIPAL

JITHESH K. S.
 VICE PRINCIPAL
 TRAINING & ACAD. A/C -1

MES COLLEGE ERUMELY
DEPARTMENT OF BUSINESS ADMINISTRATION
SYLLABUS OF BRIDGE COURSE
: BUSINESS ORGANISATION AND INTRODUCTION TO ACCOUNTING

No. of Hours: 15

Aim of the Course:

To familiarize the students about basic business concepts & Accounting terms

MODULE 1 BUSINESS SYSTEM

Nature of Business- Human occupations- Characteristics of Business- Divisions of Business- Industry - Commerce - Objectives of Business.

MODULE 2 OWNERSHIP OF BUSINESS FIRM

Sole Proprietorship -Features of Sole Proprietorship- Partnership- Features of partnership- Types of Partnership -Joint stock Company - Features of Joint Stock Company-Kinds of Joint Stock Company.

MODULE 3 MANAGEMENT

Meaning and Characteristics of Management- Functions of Management -Production Management -Financial Management -Human Resource Management -Marketing Management.

MODULE 4 INTRODUCTION TO ACCOUNTING

Meaning and Definition - Rules of Accounting- Basic Accounting Terms- Business Transaction, Capital, Drawings. Liabilities (Non Current and Current). Assets (Non Current, Current); Fixed assets (Tangible and Intangible), Expenditure (Capital and Revenue), Expense, Income, Profit, Gain, Loss, Purchase, Sales, Goods, Stock, Debtor, Creditor, Voucher, Discount (Trade discount and Cash Discount),

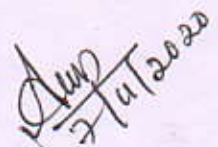
MODULE 5: ACCOUNTING CYCLE

Accounting Process - Recording, Classifying and Summarizing- Journal - Ledger and Trial Balance.

Reference Books:

1. Principles and Practice of Management :L M Prasad
2. Principles of Management: Dr.M.M Varma & R.K Agarwal
3. Business Accounting-Dr.Mahesh Kulkarni
4. Business Accounting-Dr.Mahesh Kulkarni


8/11/2020


7/11/2020

LIST OF STUDENTS

Sl.No.	Name of the Student	e mail id	mob. Number
1	Abhijith kj	abhijithbba2020@gamil.com	8590591209
2	Ajith	ajithbba220@gmail.com	6238113829
3	AJMIYA NOOHUDEEN	ajmiyabba2020@gmail.com	9744784073
4	Akhila Sabu	akhilabba2020@gmail.com	7736534397
5	Akhilesh	akhileshbba2020@gmail.com	7510302279
6	Alfin Muhammed .s	alfinbba2020@grmail.com	7909217935
7	Alfiya ismail	alfiyaismail7517@gmail.com	8590477695
8	Alvin Geo John	alvinbba2020@gmail.com	8590400391
9	Ambady K Suresh	ambadysuresh579@gmail.com	9074780649
10	Amjath Zahir	amjathzahaer@gmail.com	7907666512
11	Anu Sebastian	anubba2020@gmail.com	9947133303
12	Ashik Asharaf	ashikbba2020@gmail.com	8592015297
13	Ashwathy k s	www.ashwathyks98@gmail.com	7560905196
14	Aswinashok	aswinashok800@gmail.com	7306169798
15	DENNIES JOSEPH	denniesbba2020@gmail.com	9074731621
16	Devilal R Njanamani	devilalrbbba2020@gmail.com	9778075672
17	Justin Skariya Varghese	justinskariyabba2020@gmail.com	9656087246
18	Nandagopan CA	nandagopanbba2020@gmail.com	7025448225
19	Naveen s vijayan	naveenbba2020@gmail.com	9747395839
20	Nithin Mathew	nithinbba2020@gmail.com	7306973996
21	RESHMI RAJESH	reshmibba2020@gmail.com	8590705198
22	Ritto	rittojamesbba2020@gmali.com	9074283529
23	Rojin Reji Philip	rojinbba2020@gmail.com	7907681117
24	Sandra Satheesh	sandrabbba2020@gmail.com	8129367270
25	Sebin shaji	sebinbba@gmail.com	7902487550
26	Shiyara shahul	Shiyarabba2020@gmail.com	8547237851
27	Sivajith T S	sivajithbba2020@gmail.com	8078504751
28	Sruthin p santhosh	sruthinpsanthoshbba2020@gmail.co	7558083131
29	Tom Thomas	tombba2020@gmail.com	9539160676

30	Unaise M A	unaisebba2020@gmail.com	8606216017
31	Varun	varunshaji2020@gmail.com	9496982307
32	Vivek Chandran	vivekbb2020@gmail.com	6238766722

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**JITHESH K. S.
VICE PRINCIPAL
TRAINING & ACADEMIC -1**

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